

## 2016 Large Quilt Silent Auction Procedures

In keeping with the purpose of the West Pasco Quilters' Guild mission to support community charitable interests and educate the public about quilting, we are proud to present our Large Quilt Silent Auction, to be held in conjunction with our 2016 Quilt Show. This Silent Auction is intended to assist in raising funds for assistance and support of community 501(c) (3) non-profit organizations. The Silent Auction will be held at the New Port Richey Recreation & Aquatic Center, 6630 Van Buren Street, New Port Richey, Florida starting on Friday, February 19, 2016 and ending on Sunday, February 21, 2016 at 2:00 pm. ALL Large Quilt Silent Auction quilts will be available for inspection throughout the show. All quilts entered in the Large Quilt Silent Auction will be subject to a non-refundable \$10.00 registration fee required at time of registration. The registration fee for a Charity Quilt will be applied to the monies that a Charity Quilt raises and will be paid to the charity. The quilts listed as Consignment will be charged a 10% consignment fee based on the final winning bid.

### Categories:

1. *Charity:* Quilts whose auction proceeds have been designated by the listing party(s) for the sole purpose of contributing to a certified charity\*. Charity quilts must have the beneficiary registered at the time the quilt is registered. 100% of the winning bid will be paid to the designated certified charity. \*Certified Charities are registered with the State of Florida or US Federal Government.
2. *Consigned:* Quilts whose owners want the quilt to sell at auction with no charity designation by the listing party(s). The WPQG will collect 10% of the winning bid for auctioning the quilt **The following guidelines are set-forth:**
  1. Quilts will be accepted on a first come first served basis.
  2. The number of quilts for auction may be limited as space permits.
  3. Quilts may be entered by non-WPQG members.
  4. Registration forms must be completed for each item to be auctioned and must include a photo along with a clear description. Photo is for identifying purposes only and will not be returned. Each quilt must have a 4-inch hanging sleeve attached to the back of the quilt. Sleeve may be temporary but must be stitched in place.
  5. Large quilts shall be twin size or larger.
  6. The quilt owner submitting the Large Quilt Silent Auction form must establish the minimum bid. Bids will be raised in increments of \$10.
  7. ALL payments will be completed and mailed by the WPQG within 30 days of the close of the Large Quilt Silent Auction.
  8. ALL Large Quilt Silent Auction quilts will be available for inspection prior to the Large Quilt Silent Auction and will be sold "As Is".
  9. Bids will be accepted throughout the Quilt Show.
  10. Items can be picked up immediately following the close of the Large Quilt Silent Auction. Payment may be cash, personal check, Visa or Master Card, with proper identification.
  11. Overnight Security will be provided by WPQG.
  12. NO insurance is provided by the WPQG.
  13. Registering a quilt grants the WPQG permission to photograph and publicize your quilt (s).

If you have any questions, please contact Laura Vernola at [llauragoofy@aol.com](mailto:llauragoofy@aol.com) or 727-857-3921.

# LARGE QUILT SILENT AUCTION REGISTRATION FORM

To be held on Friday, February 19-Sunday, February 21, 2016

**LISTING DEADLINE- January 21, 2016**

Make checks out to WPQG for registration fees. Send completed form with quilt photo and \$10 registration fees for each quilt to: WPQG c/o Laura Vernola, 10905 Lakeview Drive, New Port Richey, FL 34654. Please make a copy of this form for your records.

Please check one:

- Charity  
 Consignment

Quilt Name \_\_\_\_\_

Approximate Retail Value of Item: \$ \_\_\_\_\_

Starting bid (minimum bid accepted) \$ \_\_\_\_\_

Quilt Measurements: \_\_\_\_\_ width in inches \_\_\_\_\_ length in inches

Detailed Description of Quilt: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Donor/Consignee:

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Day Phone (\_\_\_\_) \_\_\_\_\_ Evening Phone (\_\_\_\_) \_\_\_\_\_

E-Mail \_\_\_\_\_

## Designated Charity to receive proceeds from Auction:

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_

E-Mail \_\_\_\_\_

CS# or 501[C] 3 # \_\_\_\_\_

**All quilts must be received between 9am-noon on February 15, 2016. If shipping, PLEASE ship with insurance and delivery confirmation to: Laura Vernola, 10905 Lakeview Drive, New Port Richey, FL 34654. All quilts must be received by February 15, 2016.**

----- WPQG USE ONLY -----

Item Number \_\_\_\_\_ Intake Person \_\_\_\_\_ Form Received \_\_\_\_\_

Item Received \_\_\_\_\_ Payments completed (date/initials) \_\_\_\_\_